

## **Rules and Regulations of Alive After 5 2019**

- No illegal or undesirable conduct.
- No hawking articles for sale.
- No inappropriate clothing worn by vendors.
- All packaging brought to event will be removed by Vendors.
- Vendors will attempt to keep their rented area clean during Alive After 5 hours and are responsible to clean their area before departing.
- Vendors will supply their own trash receptacles and bag liners at each site.
- All trash associated with event sales will be removed by Vendor.
- Sales tax certificates and food permits must be displayed at Vendor's booth each event.
- **Vendor will obtain a certificate of insurance naming Elmira Downtown Development, Inc. as an additional insured pertaining to claims arising out of the use of Alive After 5 and participation in the Concert Series.**
- **Certificates of insurance must also name the City of Elmira, its officers and employees as additional insureds on a primary basis.**
- Alive After 5 contract signed by Vendor shall include Vendor's agreement to hold harmless Elmira Downtown Development, Inc. and the City of Elmira against claims arising out of Vendor's participation in the Alive After 5 Concert Series.

**\*\*Reminder to Vendors - many market days we are in the company of small children, let's please keep in mind that along with that, we are in company of young lungs, smoking is not prohibited, but we do ask that you smoke outside the perimeter. We thank you in kind and in advance for your cooperation.**

**Liability Insurance** - Vendor will provide the Alive After 5 Committee and the City of Elmira with a general liability insurance certificate evidencing coverage of \$1,000,000 per occurrence and \$2,000,000 aggregate. All insurance certificates will include the wording: **The City of Elmira, its officers and employees are named as additional insureds on a primary basis.** This must be on file prior to attending the event. (Questions regarding this wording should be directed to the City of Elmira Law Department at (607) 737-5674.)

**Use of Equipment** - Vendors will provide all display tables and counters necessary for product sales. Generator power **is not** permitted. No electric refrigeration is permitted. The Alive After 5 Committee recommends all Vendors use a pop-up tent/umbrella at its site. All tents and umbrellas must be staked down and secure in case of wind.

**NYS Law Compliance** - The Event Manager will advise Vendors of appropriate Department of Health and Agriculture & Market rules and regulations and provide copies of such, if requested. All scales must be in compliance with the Chemung County Department of Weights & Measures and must include the Chemung County seal. Vendors will provide proof of compliance of said rules and regulations (weight & measures, commercial kitchen and plant phytosanitary issues). All Vendors are responsible for any fines incurred for noncompliance.

**Alive After 5 Contract** - The Alive After 5 application/contract will state that the Vendor understands the Rules and Regulations and that Vendor is providing proof of liability insurance. Violations of Alive After 5 Rules and Regulations may result in removal of a Vendor from the Event. All fees will be nonrefundable in this instance.