

Rules and Regulations of Wisner Market

- No illegal or undesirable conduct.
- No hawking articles for sale.
- No vehicles in Wisner Park during hours of operation.
- No inappropriate clothing worn by vendors.
- All packaging brought to event will be removed by Vendors.
- Vendors will attempt to keep their rented area clean during Market hours and will clean up around area before departing.
- Vendors will supply their own trash receptacles and bag liners at each site. (Vendors are not permitted to use receptacles belonging to Wisner Park.)
- All trash associated with event sales will be removed by Vendor and placed in dumpster supplied by the City of Elmira.
- Sales tax certificates and food permits must be displayed at Vendor's booth each week.
- Vendors are asked to advise Wisner Market Manager at the beginning of the season as to which days they are unable to attend (e.g., vacation weeks). Vendors are asked to notify the Elmira Downtown Development Office 48 hours before Market day if Vendor is unable to attend Market that week.
- Vendors with children are encouraged to supply childcare supervision during Market hours.

Liability Insurance – Vendor will provide the Wisner Market Committee and the City of Elmira with a general liability insurance certificate evidencing coverage of \$1,000,000 per occurrence and \$2,000,000 aggregate. All insurance certificates will include the wording: ***The City of Elmira, its officers and employees are named as additional insureds on a primary basis.***

OFFICIAL LANGUAGE:

The City of Elmira, its officers and employees and Elmira Downtown Development and Wisner Market are Additional Insureds with respect to the insured's General Liability coverage with regards to the insured's participation in the Wisner Market 2010.

(Questions regarding this wording should be directed to the City of Elmira Law Department at (607) 737-5674.)

Use of Equipment – Vendors will provide all display tables and counters necessary for product sales. Generator power is permitted within acceptable noise limits. Vendors using Wisner Park electricity will be required to use a 12/2 gauge power cord which should be at least 100 feet long. One cord is permitted to the power outlet. If a power cord crosses a sidewalk, it must be secured by duct tape or some other material so as to avoid injury. The Wisner Market Committee recommends all Vendors use a pop-up tent/umbrella at its site. All tents and umbrellas must be staked down and secure in case of wind.

Signs and Promotional Material Restriction – Vendor will prominently label and display pricing for all items available for sale. Price and promotional signs are permitted at the discretion of the Market Manager. The Elmira Downtown Development Special Events Committee will supply Wisner Market Vendor signs as part of the Vendor registration package.

NYS Law Compliance – The Market Manager will advise Vendors of appropriate Department of Health and Agriculture & Market rules and regulations and provide copies of such, if requested. All scales must be in compliance with the Chemung County Department of Weights & Measures and must include the Chemung County seal. Vendors will provide proof of compliance of said rules and regulations (weight & measures, commercial kitchen and plant phytosanitary issues). All Vendors are responsible for any fines incurred for noncompliance.

Market Contract – The Wisner Market contract will state that the Vendor understands the Rules and Regulations, that Vendor is in compliance with (have provided proof of certificate to) NYS Agriculture & Markets and Health Department regulations, and that Vendor is providing proof of liability insurance. Violations of Wisner Market Rules and Regulations may result in removal of Vendor from the Market. All fees will be nonrefundable in this instance.